



PLUG-IN: Community Outreach Ambassador

Organization

Goodwill of Western Missouri & Eastern Kansas has a rich, 125-year history. Everyone knows Goodwill for our thrift stores, but few know what Goodwill is really all about. The sale of donated items provides funds that stays local, supporting thousands of jobseekers with barriers to employment. We believe in the Power of Work and are committed to helping people earn and keep jobs in this community. That is why 88¢ of every dollar Goodwill spends goes directly into our mission, not into shareholders' pockets.

Mission

Goodwill empowers people to discover their potential and adapt for the future through the power of work.

Definition: Power of Work Connector

A volunteer willing to **PLUG-IN** to a support role, adding critical service capacity to our workforce development efforts to **connect** individuals – *who have barriers to employment* – to a better future.

Community Outreach Ambassador PLUG-IN Essential Tasks

This role supports our Employment Services Team by championing the education of individuals and groups within the community on Goodwill's Programs and Services available to assist them.

- Attend scheduled outreach events with the Employment Services Team to assist with table setup/tear down, distribution of materials, intake paperwork completion, providing information on community resources, and other activities as mutually agreed upon
- Assist with recruiting clients who would benefit from attending our job fairs (currently held virtually) by distributing informational material to targeted locations and reaching out to other community organizations as directed by the Employment Services Team
- Engage in other activities that help spread the word about Goodwill's mission and connect individuals and organizations in the community to our programs and services as assigned by the Employment Services Team

The Ambassador will always be accompanied by a member of the Employment Services Team when attending events or performing an outreach activity in the community.

Qualifications and Skills

- Excellent Communication Skills
- Comfortable engaging with people from diverse backgrounds
- Ability to Maintain Confidentiality
- Enthusiasm for Goodwill's Mission and Activities
- Passion and commitment for community outreach volunteering

Work Environment

This volunteer role will take place in a number of different environments – both indoors and outdoors – depending on the event venue and activity being performed.

Commitment Requirements

A minimum **cumulative** 30-hour commitment in a one-year period is required for this volunteer role.

We ask that volunteers provide a list of available days and times as the needs of the Employment Services Team will vary from week-to-week. Shifts will be determined per scheduled event/activity dates and times. Each shift must be scheduled for a minimum of two-hour increments.

Volunteer opportunities will be assigned, as mutually agreed upon, according to the capacity needs of Goodwill and the availability of the Ambassador.

Screening Requirements

A virtual or phone interview will be required prior to starting this volunteer opportunity.

Training and Orientation

Training and Orientation will be provided virtually.

This Volunteer Position Description is for an opportunity with Goodwill of Western Missouri and Eastern Kansas. This is a volunteer position only. More information on our volunteer program and volunteer policies may be found at www.mokangoodwill.org and by contacting gvolunteer@mokangoodwill.org.