

ADJUNCT FACULTY - LIEBERMAN TEACHING EXCELLENCE AWARD

NOTIFICATION

Through a gift honoring George and Floriene Lieberman and support from JCCC, monetary Awards will be made each year to recognize outstanding performance by Adjunct or College Now faculty member at Johnson County Community College. The program was initiated in 1997 with the first awards given in 1998.

ELIGIBILITY

Adjunct Faculty members who have been employed at JCCC for a minimum of six (6) semesters cumulatively may be considered. Program/division records will determine employment longevity. Previous award recipients may not receive the award again for four (4) semesters.

NOMINATIONS

A nomination may be submitted to the Adjunct or College Now faculty member's program office by any of the following:

- a self-nomination
- a divisional colleague
- a program or division administrator
- another college staff member
- a student

The division will review all submitted nominations and select their final nominees. Each division will establish its own applicant review process. The division nominations will be submitted to Faculty Development by the Vice President of Academic Affairs/CAO.

The number of nominees will be based on the number of Adjunct Faculty (including College Now Faculty) employed by the program – one nominee for every 15 Adjunct Faculty members in the program. If a program has fewer than 15, that program may nominate one Adjunct Faculty member each year. Divisions may combine remaining numbers to allow for an additional nominee.

PORTFOLIO

Each nominee will prepare a portfolio with the following:

- A cover letter of nomination by the division administrator or nominee's supervisor.
- Two additional letters of support (this does not include the letter from the division administrator or nominee's supervisor).
- A current resume
- Copies of all current semester syllabi.
- Copies of adjunct facilitator/academic dean/chair review (if available).
- Complete responses to the required three questions (provided below) in a maximum of (3) pages.
- Supporting documents (no more than 10 separate documents, with a combined total of no more than 30 pages) all less than (2) two years in age.
 - Nominees will submit the required documents plus up to 30 pages of supporting documents in PDF format to the office of Faculty Development by email to esinn@jccc.edu and fjenab@jccc.edu.

1. Describe the merits of your teaching style including how you relate to students.

2. What have you created, written, produced, constructed, or performed that has contributed to your professional development?

3. Describe contributions or qualities that indicate community engagement.

Completed portfolio materials will be submitted to an external adjudicator for selection.

AWARDS

Nominees

All nominees will receive a plaque.

Award Recipients

The external judge will select one recipient to receive \$1000. In addition, the \$1000 winner will have the opportunity to attend the NISOD Conference in May of the following year.

All nominees who submitted a portfolio will receive a stipend of \$250.



Judging Criteria

Directions: Based on the portfolio you have considered, please evaluate the candidate according to the following criteria. Some criteria will not be applicable; if you cannot judge based on the information available, circle the "0" column.

	Does not apply Cannot judge	1 = Strongly Disagree	2	3	4	5 = Strongly Agree
I. JOB RESPONSIBILITY (60%)						
1. Evidence of exceptional job performance	0	1	2	3	4	5
2. Evidence of student engagement	0	1	2	3	4	5
3. Evidence of currency in professional knowledge and practical application	0	1	2	3	4	5
4. Evidence of effective communication skills	0	1	2	3	4	5
5. Evidence of use of technology in work with students	0	1	2	3	4	5
6. Evidence of innovative and original methods in the classroom	0	1	2	3	4	5
7. Maintains an environment that cultivates respect, care, and rapport among students	0	1	2	3	4	5
8. Evidence of intellectual growth of students	0	1	2	3	4	5
II. PROFESSIONAL DEVELOPMENT (20%)						
1. Evidence of individual professional development.	0	1	2	3	4	5
2. Professional development contributing to program/division	0	1	2	3	4	5
3. Professional Development contributing to the College	0	1	2	3	4	5
4. Other evidence of professional development	0	1	2	3	4	5
III. COMMUNITY ENGAGEMENT (20%)						
1. Evidence of leadership in professional areas	0	1	2	3	4	5
2. Contributions to the profession as evidenced by publications, presentations, showings, performances, or special projects.	0	1	2	3	4	5
3. Collaborates with community partners to enhance learning experiences when appropriate for achieving course outcomes	0	1	2	3	4	5
Adding the above points, this nominee scores						

2020-2021 TIMELINE

For fairness, all dates on this calendar are firm.

October 1, 2020	Infolist Announcement for the Award
November 20, 2020	Nominations due in the applicant's division office
November 20, 2020	Vice President, Academic Affairs/Chief Academic Officer provides nominee list to Faculty Development, LIB 375C, by 5:00 p.m. (Names only – no applications or documentation)
January TBD, 2021	Lieberman Award orientation on portfolio preparation meeting 12:00 to 1:00 p.m. GEB 264
January TBD, 2021	5:00 to 6:00 p.m. GEB 264 Please note that room assignments may change.
February 26, 2021	The final portfolio due in Faculty Development, by 5:00 p.m.
April TBD, 2021	Adjunct Faculty Award Cocktail Reception 5:00 to 6:30 p.m. in TBD.