



ROOKIE OF THE YEAR NOMINATION

I would like to nominate _____,
(Nominee Name)
_____, for the Rookie of the Year Award.
(Title/Department/Division)

This employee deserves the award because: (list major achievement or outstanding individual effort; be specific about what is outstanding about their work.)

Nominator Name

Nominator Signature

Date

Are you the immediate supervisor of this employee? Yes No

The nomination must be supported by the nominee's supervisor. If nomination does not come from the employee's immediate supervisor, the nominator must obtain a letter from the nominee's supervisor to acknowledge and support the nomination and the letter **must** accompany this nomination form. Discussing the nomination in advance of completing this form is recommended.

Please submit this nomination to Staff Development within HR, GEB 274, Box 46

Date nomination received in Staff Development Office: _____