



EARLY IMPACT AWARD FORM

General Information

This award is open for all employees who have worked at JCCC for a minimum of 6 months but less than 2 years and have exhibited excellent performance. This individual exemplifies professionalism and has made significant contributions as a new employee.

Guidelines

Eligibility: All employees who are new to JCCC and who have worked at the college between 6 months and 2 years.

Who can nominate: A peer or immediate supervisor

Deadline: January 31, 2024

Approval: Review by an internal committee

Obligations/Awards: Awarded employees will receive \$250 (subject to applicable payroll taxation), a digital credential, and recognition at the Annual Awards Luncheon.

Application Information

Nominee: _____

Nominee Title: _____

Nominee Department/Division: _____

1. **Describe how the employee has exhibited excellent performance showing potential for future growth (be specific):**



2. List major achievements or outstanding individual efforts that contribute substantially to the department or college (be specific):

Submitted by: _____

Campus ext.: _____ Email Address: _____

Signature: _____ Date: _____

If not the supervisor, please have the employee’s supervisor provide 3-5 sentences detailing their support of this nomination for their employee.

Supervisor Signature

Date:

Please submit this nomination to Staff Development, GEB 262, Box 46, or staffdev.dept@jccc.edu by January 31, 2024.

Staff Development Internal Review:

Date nomination received in office _____

Employee Classification: Salaried Hourly

Employee Start Date: _____

Committee Decision: Awarded Not Awarded